

	<p>Many expenditure items are funded every year, such as Easter Eggs, Cost of Coaches, Sports Day Medals, Class Gifts and Interactive Whiteboards totaling £6050.06. The bird tables for Forest School are still to be bought.</p> <p>The Accounts have been audited and approved by Dan Watkin. The FOSS Committee would like to thank Dan for his time.</p> <p>The Annual Report for the Charity Commission is up to date and ready to be submitted.</p> <p>PC and AV are still to be added as signatories to the HSBC FOSS account.</p> <p>A detailed Treasurers report is attached to the minutes.</p>	PC/AV/AB	NEXT MTG																																
3.	<p><u>Election of Officers:</u></p> <p>Lee Browning is stepping down from the role of Chair of FOSS. The committee would like to say a big thankyou to Lee for all he has done, particularly the catering for all the events.</p> <p>The following members were elected at the meeting:</p> <table border="1" data-bbox="268 965 1198 1406"> <thead> <tr> <th></th> <th><u>Elected Officer</u></th> <th><u>Proposed</u></th> <th><u>Seconded</u></th> </tr> </thead> <tbody> <tr> <td>Chair</td> <td>Di Kirkham</td> <td>Amy Bignell</td> <td>Amanda Willis</td> </tr> <tr> <td>Vice Chair</td> <td>Karin Williams-Cuss</td> <td>Amy Bignell</td> <td>Pippa Clark</td> </tr> <tr> <td>Treasurer</td> <td>Amy Bignell</td> <td>Ali Viggars</td> <td>Vicky Maunder</td> </tr> <tr> <td>Secretary (Shared role)</td> <td>Ali Viggars Pippa Clark</td> <td>Karin Williams-Cuss</td> <td>Di Kirkham</td> </tr> <tr> <td>Committee Member</td> <td>Lee Browning</td> <td></td> <td></td> </tr> <tr> <td>Committee Member</td> <td>Amanda Willis</td> <td></td> <td></td> </tr> <tr> <td>Committee Member</td> <td>Katie Tidy</td> <td></td> <td></td> </tr> </tbody> </table> <p>No voting was required as Officers were elected unopposed. 8 members were re-elected to the committee along with 3 new committee members. FOSS welcomed the new members and is very grateful for their assistance.</p> <p>FOSS Committee welcomes the following new members to the committee:</p> <ul style="list-style-type: none"> - Jessica Clark - Emma Payne - Linzi Esplin <p>The following committee members stepped down this year:</p> <ul style="list-style-type: none"> - Eva Geekie, Rhian Atkins, Vicky Summers, Vicky Maunder, Emma Huby and Sarah Pitts <p>The FOSS Committee thanked the members for all their dedication, hard work, time and commitment over the last few years. You will definitely be missed.</p>		<u>Elected Officer</u>	<u>Proposed</u>	<u>Seconded</u>	Chair	Di Kirkham	Amy Bignell	Amanda Willis	Vice Chair	Karin Williams-Cuss	Amy Bignell	Pippa Clark	Treasurer	Amy Bignell	Ali Viggars	Vicky Maunder	Secretary (Shared role)	Ali Viggars Pippa Clark	Karin Williams-Cuss	Di Kirkham	Committee Member	Lee Browning			Committee Member	Amanda Willis			Committee Member	Katie Tidy			-	-
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	<p>Maria Barnett is running the 100 Club again this year. Vicky Maunder is happy to volunteer as needed for future events particularly the Easter Egg trail.</p> <p>Di Kirkham also agreed to become an additional signatory on the FOSS account.</p>		
4.	<p><u>AOB/Standard FOSS committee meeting</u></p> <p>The minutes from the previous FOSS meeting 17th September 2019 were approved.</p> <p>The Mistletoe Ball arranged for Saturday 30th November has unfortunately been cancelled due to unforeseen circumstances and lack of interest.</p> <p>Bags to school in October raised £256. Funds raised from the first disco of the new term is to be confirmed.</p> <p>Due to the amount of money currently held in the FOSS account it was agreed that some of this should be spent:</p> <p><u>Funding Requests</u></p> <ul style="list-style-type: none"> - £50 per class for Christmas presents - WE requested a Boccia set - £120 and some boxing glove pads and resistance pads - £95 - Class Cameras for years 5 & 6 - CW has requested a KS1/KS2 reading book tube line at a total cost of £605.81. This includes a 23% discount from the supplier. - AW suggested that funding might be made available for the cost of coaches, for example, one trip per year, per year group. This could be a significant amount of money depending on location therefore, KWC suggested FOSS contribute a fixed amount per trip, i.e. £100 per year group. This was agreed by the committee. <p>AB suggested that some money, approx. £7,500 was moved to an instant access/30 days access savings account to future proof cash for future funding and events and to earn some interest. AB to research options.</p> <p><u>Class Reps</u></p> <p>The class reps for the year have been confirmed as follows:</p> <ul style="list-style-type: none"> - Foundation Natasha Vann - Year 1 Jenna Forth - Year 2 Rachel Swanborough - Year 3 Emma Richardson - Year 4 Amanda Mathews - Year 5 Leanne Burgess - Year 6 Steph Goddard <p><u>Christmas Hampers</u></p> <p>The 6th December is non uniform day for Christmas Hampers. 2 x sledges, cellophane and wooden boxes are required to make up the hampers. LB offered to get the sledges and boxes. Jessica Smith and Tina Rose have</p>	AB	NEXT MTG
		LB	06/12/19

	<p>already volunteered to come in and help make up the hampers along with available committee members.</p> <p>The hamper tickets are in the office ready to be photocopied. Volunteers are required to help sell the tickets, it works best if people help at the performance that their child is not performing in.</p> <p>KWC had a voucher from The Fox for a meal – this was originally going to be used for the Mistletoe Ball but could be used as an additional prize along with a bottle of wine and some chocolates. Tickets can also be sold from the coffee shop.</p> <p><u>Discos</u> LB to confirm with the DJ that all future disco dates are booked. AW suggested that a play list be created for the discos.</p> <p><u>Bar Licenses</u> PC to do bar license for Stanford got Talent. Discussed having a personal license holder – KWC to look into this again.</p> <p><u>Contactless Machine – Sum Up</u> KWC suggested that FOSS invested in a contactless payment machine, such as SUM UP. This would make it easier for people to pay at events, particular the summer fete. KWC to look into cost and subscription payments.</p> <p><u>Google Shared Drive</u> AV confirmed that a google account has been set up to share FOSS information and documents. AV is in the process of adding all the documents and will then share relevant folders.</p> <p><u>Support for FOSS and school</u> The turn out at the AGM was low and sometimes it is difficult to get additional help for events. Discussions took place around how we can encourage more support from the parents and community. This will be discussed further at the next committee meeting.</p> <p><u>Noticeboard</u> DK would like to overhaul the FOSS notice board in the playground and add a fundraising thermometer so that there is a visual representation of the money that needs to be raised to pay for items and how well each event has done.</p> <p><u>Banner for FOSS</u> A banner for displaying at FOSS run events such as the Festival BBQ was still required. LB to organize, DK to forward artwork to LB</p> <p><u>Cheques</u> It was confirmed that any cheques need to be made out to Oxfordshire County Council.</p>	<p>LB</p> <p>PC/KWC</p> <p>KWC</p> <p>AV</p> <p>ALL</p> <p>DK</p> <p>DK/LB</p>	<p>NEXT MTG</p> <p>NEXT MTG</p> <p>NEXT MTG</p> <p>NEXT MTG</p> <p>NEXT MTG</p> <p>NEXT MTG</p> <p>NEXT MTG</p>
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	<u>VE Day</u> KWC suggested that FOSS organize an event for this occasion, to be looked into.	KWC	NEXT MTG
5.	Next Meeting Date The date of the next committee meeting will be Tuesday 14 th January 2020.	ALL	